

**CONNECTICUT DEPARTMENT OF HIGHER EDUCATION
PRIVATE OCCUPATIONAL SCHOOL APPROVAL UNIT**

61 Woodland Street
Hartford, Connecticut 06105
(860) 947-1816

PRIVATE OCCUPATIONAL SCHOOL APPLICATION

_____ INITIAL APPROVAL Request for revision of Authorization

_____ RENEWAL OF APPROVAL _____ New Program / Program Change
Program Tuition Changes

_____ NEW BRANCH CAMPUS _____ Change of Location for Main,
Branch or Classroom Site

_____ CHANGE OF OWNERSHIP _____ Change of School Name

School Name: _____

School Address: _____

School Telephone Number: _____ Fax Number: _____

Name of Contact Person: _____

Email: _____

Currently approved schools, only, respond: _____

Current Authorization Expires: _____

Year First Authorized as a Private Occupational School: _____

Sections 10a-22a through 10a-22x of the Connecticut General Statutes require issuance of a certificate of authorization by the Commissioner of Higher Education before a private occupational school may offer instruction. This application outlines the requirements for both initial approval and renewal of approval. When completing the application, refer to the pertinent statutes and regulations.